



CUSTOMER CARE SPECIALIST

Valley TeleCom Group is seeking a qualified individual for the position of Customer Care Specialist to interact with customers, both in person and on the phone, receive payments, answer billing questions, and promote and sell products. This position will report to our Willcox, AZ office.

Requires a high school diploma or GED, six months' related experience and/or training and a valid driver's license. Must have strong sales and customer service skills and be able to effectively communicate with others. Other skills necessary for this position include data processing and computer experience. Experience with MS Word and Excel would be helpful.

Valley TeleCom Group offers an excellent benefit package to include health, dental and vision insurance, 401(k) plan, Paid Time Off (PTO), life insurance, and long-term disability.

All resumes must be accompanied by an application. Applications and job descriptions may be obtained from our web site: www.vtc.net OR requested by calling 520-384-2231 or 1-800-421-5711. You may also pick one up at our Willcox, AZ office located at 752 E Maley St. Willcox, AZ. Position will be open until filled. Submit applications to: Valley Telephone Cooperative, Inc., P.O. Box 970, Willcox, AZ 85644, Attn: EMPLOYMENT. You may also fax your application and/or resume to 520-826-1848 or email them to: employment@teamvtg.net. A post-offer, pre-employment drug test, background screening and MVR check will be conducted. EOE